

Alexandria Community Policy and Management Team

2525 Mt. Vernon Avenue Alexandria, Virginia 22301

Phone: (703) 746-587f2 Fax: (703) 746-5974

Tricia Bassing, Chair
Community Services Board

Meghan McGrane, Vice-Chair
Finance Department

Cynthia Agbayani
Private Provider

Deborah Bowers RN, MSN
Health Department

Greta Rosenzweig
Social Services

Vacant
Family Representative

Mike Mackey
Court Service Unit

Theresa Werner M.Ed., J.D.
ACPS- Special Education

October 27, 2021 - Meeting Minutes

Members present: Cindy Agbayani, Meghan McGrane, Mike Mackey, Tricia Bassing, Greta Rosenzweig

Member(s) absent: Terry Werner, Deborah Bowers,

Staff/Others present: Sharon Minter, PJ Gingery, Richard Orah, Carla Oliver, Linda Odell

Meeting called to order at 2:03pm by T. Bassing with virtual meeting policy announcement read.
Quorum present.

1. Welcome and Introductions

2. Public Comments: No requests to make public comments received.

3. Minutes of the September 22, 2021 meeting were reviewed. Two edits were identified as being needed: amendment of the section on the Annual Report to include the name of the person who will submit the document to City Clerk's office and addition of clarification about the workgroup task discussed under Children & Youth Community Plan. Motion to accept minutes with edits made by M. Mackey, second by M. McGrane. No additional discussion. Motion passed.

4. Fiscal Reporting & Program Review

- **Finance Reports** – Presented by R. Orah. CSA FY22 allocation is \$9,747,532. YTD expenditures are \$586K with 6% of allocation currently spent. IV-E expenditures are \$67K. Medicaid has not yet posted FY22 figures. Parental Contributions for FY22 are \$2,079 YTD. This reflects payments received from 3 families. Two families have overdue payments. R. Orah and S. Minter are working with these families to get their accounts on track.
- **CSA Reports** – Presented by J. Chapman and PJ Gingery. FY22 IEP Wrap allocation is \$78,838 and \$42K is encumbered to date. FY22 Protected funds allocation is \$201,836 and \$26K is encumbered thus far.
 - CSA staff continues to work with ACPS staff around the availability of IEP Wrap funding and the eligibility requirements to access this funding for needed services.
 - FAPT continued to hear cases every week utilizing the MS Teams virtual platform. Some technical issues encountered but usually able to overcome. During the month of September, the FAPT team reviewed 35 cases as follows: 31-Foster Care, 1-Foster Care Prevention, 1-Foster Care Prevention, and 2-Parental Agreement.

5. Discussion Items

- **CSU Request for Support**
 - L. Odell presented Court Service Unit request for ACPMT support of change in the plan and redistribution of Virginia Juvenile Community Crime Control Act (VJCCCA) funds.
 - The CSU will formally request that the City's portion of funding for sheltercare be decreased by \$60K and their corresponding VJCCCA funding be increased by that same amount. The CSU's grant funding from VJCCCA would be eliminated, while City funding of CSU programs would be increased by \$60K. This will allow for 100% of VJCCCA funding to be used in support of sheltercare programming and greater flexibility within CSU programming.
 - M. McGrane asked if this would be submitted as an FY23 budget item and part of the normal budget process to which L. Odell responded that it would.

ALEXANDRIA COMMUNITY POLICY AND MANAGEMENT TEAM

Children's Services Act

Meeting Minutes

October 27, 2021

Page 2 of 2

- Motion to support CSU request made by G. Rosenzweig, second by C. Agbayani. Vote taken. M. Mackey recused himself from voting. Majority supported request. Motion passed.

• **Adoption of ACPMT By-Laws**

- ACPMT By-Laws were reviewed and discussed.
- Article IV, Section 1 will be changed to reflect all 18 of the powers and duties of the ACPMT as set forth in Title 2.2, Chapter ~~4652~~, Sections ~~5205-5206 through 5210~~ of the Code of Virginia.
- Motion made by M. McGrane to adopt revised By-Laws, second by G. Rosenzweig. No additional discussion. Vote taken. Motion passed.
- ACPMT By-Laws officially adopted on October 27, 2021.
- S. Minter will submit By-Laws to the Clerk's Office by November 1st.

• **Policies for Public Comment**

- State policies addressing Family Engagement and FAPT-MDTs are open for public comment until November 12, 2021.
- Group discussion regarding specific areas of these policies where the recommendation could be made to revise the language in order to provide greater clarity.
- Recommendations included adding interpretation services as another need of which CSA programs and participating agencies should be mindful; and changing the language that references Parent Representatives to reflect the need for "lived" experience.
- S. Minter will submit recommendations to OCS, on behalf of the ACPMT, by November 12th.

• **Status Updates**

- Crossover Youth Practice Model (CYPM)
 - CYPM is holding listening sessions for direct service team members. The CSB had theirs and Child Welfare and Court Service Unit workers will schedule sessions next. Supervisor input will also be solicited.
- Family First Initiative
 - Child Welfare is close to finalizing a Kinship Navigator position that will be funded through Family First.

• **Policies**

- Updates and revisions are complete for the following policies: #3, #14, #15, #20, #23 and #26.
- Motion made by C. Agbayani to approve and accept the six updated policies, second by G. Rosenzweig. No additional discussion. Vote taken. Motion passed.
- Group continued review of policy #4. Recommended edits to incorporate into the document. This policy will be presented for approval at the December meeting.

• **Miscellaneous Items**

- Chair Bassing announced that D. Bowers, esteemed colleague from the Alexandria Dept. of Health is retiring and, as such, will not be returning to serve on the ACPMT. A get together to celebrate her years of service will be planned for next Spring.
- Policy work session is scheduled for November 8th from 11-12pm.
- Next UM/UR is scheduled for November 18th.

6. Adjournment: With no further items to be discussed, a motion was made to adjourn the meeting. Meeting adjourned at 4:03pm.

Due to the COVID-19 Pandemic emergency, this meeting is being held electronically pursuant to Virginia Code Section 2.2-3708.2(A)(3), the Continuity of Government ordinance adopted by the City Council on June 20, 2020 or Section 4-0.01(g) in HB29 and HB30, enacted by the 2020 Virginia General Assembly (Virginia Acts of Assembly Ch. 1283 and 1289), to undertake essential business. Members of the Board and staff are participating from remote locations through a Zoom platform.